

## **INITIAL STATEMENT OF REASONS**

### **Amend Commission Regulation 1015**

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The Commission on Peace Officer Standards and Training (POST) proposes to amend Regulation 1015 – Reimbursements for Training to address the following changes to:

- add clarifying language to regulation to specify receipts shall be included in support of “actual course presentation costs” with the Presenter Reimbursement Request (PRR) form
- update submission instructions on PRR form to indicate receipts shall be included and to submit the PRR form electronically

### **Justification for Proposed Revisions**

The proposed amendments include adding clarifying language to both Regulation 1015 and the PRR form (POST 2-243) to clearly specify receipts shall be included in support of the requirement to include actual course presentation costs with the PRR form. The proposed amendments also identify which of the expenses eligible for reimbursement require receipts to be submitted with the PRR form. The PRR form is incorporated by reference in Regulation 1015.

The current version of the PRR form does not indicate that receipts should be included with the PRR form. The proposed amendments to POST 2-243 will update submission instructions to mirror the proposed amendments to Regulation 1015 and indicate the requirement to submit receipts to support "actual presentation costs" and which expenses will require the supporting documentation. Additionally, the current PRR form instructs presenters to submit the form by mail. However, due to the desire to become more environmentally friendly and to address issues related to the COVID-19 pandemic, presenters have been asked to submit the PRR form electronically via email. This has streamlined the process and cut down the time for review and processing of the PRRs.

### **Regulation 1015 – Reimbursements for Training**

- c(3)(A) The proposed revision is necessary to clearly state receipts are required to be submitted for lodging, travel, and transportation of these expenses.
- c(4)(C) The proposed revision is necessary to clearly state copies of receipts are required for lodging, travel, and transportation for each individual traveler.
- e(1)(B) The proposed revision is necessary to clearly state receipts shall be included to support actual travel expenses.
- f(1)(B) The proposed revision is necessary to clearly state receipts shall be included to support actual travel expenses and to state meal receipts are not required.
- f(2)(A)2 The proposed revision is necessary to clearly state reimbursement for subsistence is based upon current rates established by CalHR and receipts for subsistence expenses (minus meals) are required.
- PRR form 2-243 The proposed revision is necessary to clearly state travel related expenses shall be supported by copies of receipts for each individual traveler and to submit the completed form electronically.

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#### **Business Impact/Small Businesses**

The Commission has made an initial determination that this regulatory proposal would have no significant statewide adverse economic impact directly affecting California businesses, including the ability of California businesses to compete with businesses in other states. The proposal does not affect small businesses, as defined by Government Code section 11342.610, because the Commission sets selection and training standards for law enforcement, which are government entities, and does not have an impact on California businesses, including small businesses.

Additionally, the Commission's main function to select and maintain training standards for law enforcement has no effect financially on either California businesses competing with other businesses in other states and small businesses.

#### **Cost Impacts on Representative Private Persons or Businesses**

The Commission on POST is not aware of any cost impacts that a representative private person or business would necessarily incur in reasonable compliance with this proposed action.

#### **Assessment**

The adoption of the proposed regulation amendments will neither create nor eliminate jobs in the State of California and will not result in the elimination of existing businesses or create or expand businesses in the State of California.

#### **Consideration of Alternatives**

The Commission determined that no reasonable alternative considered by the Commission or that has otherwise been identified and brought to the attention of the Commission would be more effective in carrying out the purpose for which the action is proposed, would be as effective, and less burdensome to affected private persons than the proposed action, or would be more cost-effective to affected private persons and equally effective in implementing the statutory policy or other provisions of the law.

#### **Benefits Anticipated**

The specific benefits anticipated by the proposed amendment to the regulations will add clarifying language to specify receipts shall be included in support of actual course presentation costs when submitting with the PRR form, updates the PRR form and allows presenters to submit the PRR package electronically.

#### **Economic Impact Analysis**

##### *Significant Adverse Economic Impact on Business*

The Commission has made an initial determination that this regulatory proposal would have no significant statewide adverse economic impact directly affecting California businesses, including

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the ability of California businesses to compete with businesses in other states. The proposal does not affect small businesses, as defined by Government Code section 11342.610, because the Commission sets law enforcement selection and training standards for its member law enforcement agencies and training providers. Participation in the POST program is voluntary and limited to governmental law enforcement agencies.

The proposed regulatory amendments will only have a direct effect on those law enforcement agencies who voluntarily participate in the POST program or who are providers of law enforcement training that meet established criteria. The proposed regulatory amendments will neither create nor eliminate jobs in the State of California and will not result in the elimination of existing businesses, ability to expand businesses in the State of California, or discourage qualified business from becoming providers of law enforcement training. Therefore, this action does not have any significant adverse economic impact on California businesses, including small businesses.

#### *Impact of Jobs/New Business:*

The Commission on POST sets law enforcement selection and training standards for its member law enforcement agencies and training providers. Participation in POST programs, and adherence to POST Regulations, is voluntary and limited to law enforcement agencies that are governmental entities. The proposed regulatory revisions will neither create nor eliminate jobs in the State of California nor result in the elimination of existing businesses or create or expand businesses in the State of California or discourage qualified business from becoming providers of law enforcement training.

#### *Assessment:*

The adoption of the proposed regulation amendments will neither create nor eliminate jobs in the state of California and will not result in the elimination of existing businesses or create or expand businesses in the State of California.

The Commission's main function is to set selection and training standards for law enforcement, which are government entities, which has no impact financially to California businesses including small businesses.

#### *Benefits of the Regulation:*

The benefits of proposed amendments to the regulation will increase the efficiency of the state of California in delivering high quality services to stakeholders. Thus, ensuring the law enforcement standards are maintained and effective in preserving peace, protection of public health, safety, and welfare of California. The proposed amendments will have no impact on worker safety or the State's environment.